

*W.O. Mitchell*

## **HOT LUNCH ORDERING**

As we get ready for another exciting year at school, it is also time to get the Hot Lunch Program up and running. We will be doing online ordering for all orders to ensure accuracy with the orders and to make the process as easy for everyone as possible.

Here's how to get started...

- ✓ Go to **womitchell.hotlunches.net**
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code **WOME2018**
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends **W.O. Mitchell**
- ✓ Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child(ren)
- ✓ Send the remittance form back to school with a cheque or cash **on or before September 21, 2018**

If you do not have access to a printer, please make sure your child(ren's) names and classes are written on your cheque or attached with a piece of paper to your cheque.

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

To order Mazzola, please visit their website at [www.mazzola.ca](http://www.mazzola.ca). Order up until 7:00am every Monday and Thursday.

To order Lunch Lady, please visit their website directly at [www.thelunchlady.ca](http://www.thelunchlady.ca). Order up to three (3) business days in advance.

**VOLUNTEERS:** We need you! Please contact us at [lunch@womschoolcouncil.com](mailto:lunch@womschoolcouncil.com) to volunteer as often as you wish. **Deadline for volunteer submissions is September 13th, 2018.**

**QUESTIONS?** Please email our Lunch Coordinator at [lunch@womschoolcouncil.com](mailto:lunch@womschoolcouncil.com)

Please make cheques payable to **W.O. Mitchell School Council**  
Payments need to be made **no later than September 21, 2018**